

BOARD OF EDUCATION MEETING
AUDUBON HIGH SCHOOL MEDIA CENTER
WEDNESDAY, NOVEMBER 16, 2011
7:30 P.M.

1. Call meeting to order.
2. Sunshine Law Statement by presiding officer.

“In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:30 p.m., in the Audubon High Media Center, to the *Courier Post* and *Retrospect* newspapers, filed with the Borough Clerk and posted copies on the Chestnut Street and Pine Street entrances to the high school.”

3. Salute to the Flag.
4. Motion to approve the following minutes:

October 19, 2011

All motions are voted on by all members unless otherwise marked with an +.

OPEN TO THE PUBLIC

THE AUDUBON RENAISSANCE PROGRAM RECOGNIZES THE FOLLOWING STUDENTS AS STUDENTS OF THE MONTH FOR OCTOBER

Grade Seven

Siobhan Thomas
Christopher Hauske

Grade Eight

Kayla Prim
Karl Morgan

Freshman Class

Nicole Rosado
Sal Borreggine

Sophomore Class

Angie Sosi
Paul Milano

Junior Class

Erika Winters
Ryan Whalen

Senior Class

Megan Anstotz
Haley Carbone
Brianna Roach
Steve Walsh
John Gugel

PRESENTATION

DISTRICT SCORES AND INITIATIVES FOR STUDENT GROWTH AND SUCCESS:

PRESENTERS: Frank Corley, Patricia Martel, Beth Canzanese, Lisa McGilloway, Cara Novick, Jane Byrne, Andi Collazzo, Carleene Slowik, Ted Clarke and Jack Ross

FINANCE:

1. Motion to approve bills payable when properly certified.

2. Motion to approve the September 30, 2011, financial reports of the Board Secretary/Business Administrator and Treasurer of School Funds. These reports are in agreement.
3. Motion to accept the Board Secretary's certification, pursuant to NJAC 6A: 23-2.11(c) 3, that as of September 30, 2011, no budgetary line item account has been over expended in violation of NJAC 6A: 2.11(a).
4. Motion to certify, pursuant to NJAC 6A: 23-2.11(c) 4, that as of September 30, 2011 to the best of the board's knowledge, no major account or fund has been overextended in violation of NJAC 6A: 23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. Motion to approve the contract between Genesis Counseling Center, Inc. and the Audubon Board of Education for the 2011-2012 school year to provide 4.5 hours per week over a period of two days of student assistance and guidance related support services by a counselor to the student population for 30 weeks effective November 2011 through June 2012.
6. Motion to approve reimbursement to all Board members for fingerprinting costs incurred under the new Criminal History Background Check Law.

PERSONNEL: (All motions are upon Superintendent's recommendation:)

1. Motion to approve staff members' leave requests to attend workshops/conferences for the 2011-2012 school year as follows:

School	Cost	Staff Member	Date of Conference	Name of Conference
HS	\$390.00	Mike Stubbs	December 1, and 2, 2011	Revit Two-day teacher training
HS	\$299.00	Brian Kulak	December 2, 2011	Train the Teacher
HS	\$178.00	Nicole Szymanski	January 25, 2012	Workshop on SMART Board
HS	\$178.00	Sharon Selby	January 25, 2012	Workshop on SMART Board

2. + Motion to approve staff members' leave requests to attend workshops/conferences for the 2011-2012 school year as follows:

School	Cost	Staff Member	Date of Conference	Name of Conference
HAS	\$229.00	Roberta Ignaczewski	January 5, 2012	BER-Keep All Your Students Engaged in Reading (Workshop on small group instruction strategies.)
MAS	\$178.00	Elizabeth McCurdy	January 25, 2012	Workshop on SMART Board
HAS	\$229.00	Blake Marchese	January 5, 2012	Small Group Instruction Strategies

3. Motion to approve the following as substitutes/home instruction tutors for the 2011-2012 school year:

Mindy Aharon	Substitute Teacher	Grades K through 6
Stephanie Dib	Substitute Teacher	Grades K through 6
Jennifer Carr	Substitute Nurse	Grades K through 12
Alex LaCroce	Substitute Teacher	Grades 7 through 12
Eugene Novak	Substitute Teacher	Grades 7 through 12
Jeriah Askew	Substitute Secretary	All Schools
Janine Masciantonio	Substitute Secretary	All Schools

4. + Motion to approve Eric Miller to conduct six (6) Family Science Workshops, for the 2011-2012 school year, effective November 3, 2011 through December 19, 2011, as follows:

KINDERGARTEN AND GRADE 1

Workshop program consists of six 1.25 hour sessions for Kindergarten and grade 1 – payment as listed:

1.0 hour prep per session at \$25.00/hour non-instructional rate: \$25.00
.75 hour set-up per session \$25.00/hour non-instructional rate: \$18.75
1.25 hours instructional time per session \$35.00/hour instructional rate: \$43.75
.5 hour clean-up per session at \$25.00/hour non-instructional rate: \$12.50

Total per session: \$100.00

6 sessions Kindergarten at \$100.00 per session: \$600.00

6 sessions Grade 1 at \$100.00 per session: \$600.00

Total Payment to Facilitator: \$1200.00

GRADES 2 AND 3

Workshop program consists of six 1.5 hour sessions for grade 2, six 1.5 hour sessions for grade 3 - payment as listed:

1.5 hour prep per session at \$25.00/hour non-instructional rate: \$37.50
.75 hour set-up per session at \$25.00/hour non-instructional rate: \$18.75
1.5 hours instructional time per session at \$35.00/hour instructional rate: \$52.50
.5 hour clean-up per session at \$25.00/hour non-instructional rate: \$12.50

Total Per Session: \$121.25

6 sessions Grade 2 at \$121.25 per session: \$727.50

6 sessions Grade 3 at \$121.25 per session: \$727.50

Total Payment to Facilitator: \$1455.00

5. + Motion to approve Eric Miller and Mike Stubbs to conduct four (4) A.P.P.L.E. Science programs as listed: (Payment includes prep, set-up, instruction and clean-up.)

Eric Miller: Four (4) 1.5 hour classes for Grade 3: \$579.68

Eric Miller: Four (4) 1.5 hour classes for Grade 5: \$579.68

Mike Stubbs: Four (4) 1.5 hour classes for Grade 4: \$579.68

Mike Stubbs: Four (4) 1.5 hour classes for Grade 6: \$579.68

Total payment: Eric Miller: \$1159.36

Mike Stubbs: \$1159.36

6. + Motion to approve Eunice DeJesus-Englehart as long-term substitute teacher of grade 6 at Mansion Avenue School, for Paul Rogers (medical leave), at Step 1, MA – per diem rate of \$257.00, to include no benefits, effective November 28, 2011 through December 23, 2011, to include two full overlap days at the substitute teacher per diem rate.

7. + Motion to approve Kristen Solanik as teacher of grade 5 at Mansion Avenue School, for Tara Costello, at Step 1, MA, \$51,400.00 effective November 17, 2011 through June 30, 2012, to include five overlap days at the substitute teacher per diem rate.

8. + Motion to approve Jennie Hartman to continue as long-term half-time kindergarten substitute teacher, for Jennifer McClellan, at Haviland Avenue School at the Step 1 BA,

per diem rate of \$120.00, not to include benefits, effective January 2, 2012 through June 18, 2012, or the last day for teachers.

9. + Motion to approve Amy Phillips to continue as long-term substitute teacher of grade two at Haviland Avenue School, for Shelly Chester, at the Step 1, BA, per diem rate of \$240.00, not to include benefits, effective January 2, 2012 through June 18, 2012, or the last day for teachers.

10. + Motion to approve the request from Kate Hayden, elementary vocal music teacher, for a maternity leave of absence effective January 25, 2012 through June 30, 2012 as follows:

Paid leave of absence: January 25, 2012 through April 4, 2012 (4 weeks prior and 6 weeks after delivery)

Unpaid leave of absence: April 5, 2012 through June 30, 2012

Federal Family Leave Act: January 25, 2012 through April 18, 2012 (or to the date of discharge from physician)

New Jersey Family Leave Act for the purpose of child rearing: April 5, 2012 through June 30, 2012 (effective on date of discharge from physician)

11. + Motion to approve a correction in the salary adjustment for Paul Rogers from Step 9 BA+30 to Step 9 MA to 10 BA+30 to 10 MA, for earning his Master of Arts degree effective retroactive to September 1, 2011.

12. + Motion to approve the following as volunteers for the Audubon Adult Basketball Club for the 2011-2012 school year:

Alice Borden	Girls grades 3 through 6	Performance Drills
Dave Ricci	Boys grades 3 through 6	Performance Drills
Rich DelVecchio	Boys Grades 3 through 6	Performance Drills
Dan Driscoll	Boys grades 3 through 6	Performance Drills
Travis Fitzherbert		Coach
Linda Rizzo		Coach
Steve Connelly		Coach
Rick Pentz		Coach
Bridget Garrity		Coach

13. + Motion to approve the Federal Family Leave Act for the following employees to be used on intermittent days as necessary without exceeding the allotted 12 week period:

Eleanor Silverstri Karen Berghof

14. + Motion to approve Bianca Berkowitz, current district substitute teacher, as part-time classroom assistant for the SHAPE a.m. and p.m. classes effective retroactive to November 7, 2011 through June 15, 2012, or the last day for students, at Step 7, \$11.05 for up to 27.5 hours per week, not to include benefits.

15. Motion to approve Eric Miller as I&RS Team member at the high school effective retroactive to October 24, 2011.

16. + Motion to approve the following volunteers for Mansion Avenue School for the 2011-2012 school year:

Rosael Amoroso Melissa Gaspari

17. + Motion to approve the following mentor for the 2011-2012 school year. Novice teacher will compensate mentor as per state regulations and AEA contract:

<u>Mentor</u>	<u>Teacher</u>	<u>Effective Date</u>
Maddy Boulden	Kristen Solanik	11/23/11-6/30/12

18. Motion to approve the following Rowan University student to complete his student teaching requirement at the high school as follows:

STUDENT	SCHOOL/SUBJECT	COOPERATING TEACHER	DATES
Eric Newell	Health & PE	Don Seybold/Dave Ricci	3/12/12-5/4/2012

19. + Motion to approve the following Rowan University student to complete his student teaching requirement at the high school as follows:

STUDENT	SCHOOL/SUBJECT	COOPERATING TEACHER	DATES
Eric Newell	Health & PE	Ralph Schiavo	1/17/12-3/9/2012

20. + Motion to approve the following Fairleigh Dickenson University student to complete a five-day field experience at Haviland Avenue School as follows:

STUDENT	SCHOOL/SUBJECT	COOPERATING TEACHER	DATES
Heather Richardson	Elementary Education	Rose Lang	1/9/12-1/13/12

21. + Motion to approve the following volunteer coaches/staff for the Audubon Youth Wrestling 2011-2012 season:

Supervisor: Ed Simpson

COACHING POSITIONS

Tom Monteferrante	Andrew Dawson	David Dawson	Don Hunter
Damien Tomeo	Mark Johnson	John Perozzi III	Len Viggiano
Anthony Miele			

NON-COACHING POSITIONS

Jennifer Monteferrante	Jennifer Hart
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22. Motion to approve Chris Sylvester to conduct four district training sessions (two in November and two in February) on the use of iPads at the contractual rate of \$25.00 for one hour of preparation and \$55.00 for each one hour workshop for a total of \$270.00.

23. Motion to approve Andi Collazzo to facilitate collaboration (October) on instructional strategies, grades 7 and 8, based on the first test stamina day analysis at the contractual rate of \$25.00 for one hour preparation and \$55.00 an hour for the facilitation for a total of \$80.00.

24. Motion to approve Alvina LaCasse to continue the training for the PE and Health Department on the use of SMART Boards (October) at the contractual rate of \$25.00 per one hour preparation and \$55.00 an hour for the facilitation for a total of \$80.00.

25. Motion to approve payment to Beth Canzanese for 2011 summer work hours related to QSAC, Unified Plan and curriculum for a total of 88 hours at the AEA non-instructional rate of \$25.00 per hour for a total of \$2,200.00.

26. + Motion to approve Kelly Skala to continue as long term substitute teacher of grade 3 at Mansion Avenue School, for Jen Battista, at the per diem rate of \$244.00, Step 2, BA, effective January 1, 2012 through June 18, 2012 or the last day for teachers.

27. + Motion to approve an increase in hours for Christie Cochran, part-time teacher at Mansion Avenue School, from 7.5 hours per week to 15 hours per week at Step 1, BA, \$36.92 per hour, effective November 28, 2011 through June 15, 2012 or the last day for students, for the purpose of accommodating ELL students at Mansion Avenue School.

- 28. + Motion to accept, with best wishes, the letter of retirement from Richard Wilson, special education teacher at Mansion Avenue School, effective December 1, 2011.
- 29. + Motion to rescind the employment contract for Carrie Figueroa as part-time special education teacher at Mansion Avenue School and part-time inclusion facilitator for the district effective November 23, 2011.
- 30. + Motion to approve Carrie Figueroa as full-time special education teacher at Mansion Avenue School, for Richard Wilson, at step 1, MA, \$51,400.00 effective November 28, 2012.
- 31. Motion to approve the following winter coaching positions for the 2011-2012 school year:

NAME	SPORT	POSITION
Joseph Gillespie	Swimming	Assistant Varsity Coach
Gregg Francis	Winter Weight Training	
Dominic Koehl	Winter Weight Training	
Maxwell Farnath	Wrestling	Volunteer Coach
Brendan Scannell	Wrestling	Volunteer Coach
Kieran Boland	Indoor Track	Volunteer Coach

- 32. + Motion to approve the following staff members as Homework Club proctors at Mansion Avenue School for the 2011-2012 school year.

Elizabeth McCurdy Kelly Skala Sharon Selby

PROGRAM:

- 1. Motion to approve the 2011 Uniform State Memorandum of Agreement between law enforcement and the district.
- 2. + Motion to approve the proposal for an after school art club at Haviland Avenue School (*The Little Rembrandts of Haviland Avenue*) to include a \$1,200.00 stipend for the advisor.
- 3. Motion to approve the 2011-2012 Nursing Services Plan.
 - **DISCUSSION:** Annual discussion as required by NJAC: School Board Code of Ethics
 - **DISCUSSION:** School Choice
 - **DISCUSSION:** NJSIAA

STUDENTS:

- 1. Motion to approve the following field trips as listed. !
- 2. Motion to approve temporary home instruction for the following:

Student ID#	Date
73611	Retroactive to October 27, 2011 – November 24, 2011
44257	Retroactive to November 3, 2011 – November 17, 2011

- 3. Motion to affirm that the Audubon Board of Education is in receipt of the district Harassment, Intimidation and Bullying monthly report as presented by the

superintendent, and is in agreement with all actions taken in regard to the incidents reported at the October 2011 meeting of the Board of Education.

BUILDINGS AND GROUNDS:

1. Motion to approve the following facility use requests, as listed:

REPORTS:

1. Mansion Avenue School
2. Haviland Avenue School
3. Audubon High School
4. Child Study Team
5. Harassment, Intimidation and Bullying Report

BULLYING INCIDENTS REPORT		
SCHOOL	# INCIDENTS	# CONFIRMED
HS	1	0
MAS	4	1
HAS	0	0

BOARD COMMITTEES:

- A. Alternate Sources of Funding: **Mr. Martin**, Chairperson, Ms. Sullivan, Mrs. Dawson, Mrs. Bentley, Alternate, Ms. Brown
- B. Buildings and Grounds: **Mr. Gilmore**, Chairperson, Mrs. Slack, Mr. Martin, Mrs. Dawson, Alternate, Ms. Sullivan
- C. Community Relations: **Mrs. Hauske**, Chairperson, Mrs. Slack, Mr. Ingram, Mr. Martin, Alternate, Mrs. Dawson
- D. Curriculum: **Ms. Brown**, Chairperson, Ms. Sullivan, Mrs. Bentley, Mrs. Cox, Alternate, Mrs. Hauske
- E. Finance: **Mr. Gilmore**, Chairperson, Mrs. Hauske, Mrs. Bentley, Mrs. Cox, Alternate, Mr. Martin
- F. Negotiations: **Mrs. Slack**, Chairperson, Mrs. Hauske, Mrs. Cox, Mr. Gilmore, Alternate, Mrs. Bentley
- G. Policy: **Mrs. Slack**, Chairperson, Ms. Brown, Mrs. Cox, Ms. Sullivan, Alternate, Mrs. Dawson
- H. Scholarship: **Ms. Brown**, Chairperson, Mr. Gilmore, Ms. Sullivan, Mrs. Bentley, Alternate, Mrs. Dawson
- I. CCEC Rep. Rotation: **Mr. Borden**
- J. CCSBA Rep. Rotation: **Mrs. Dawson**
- K. AEF Representative: **Mrs. Bentley**
- L. State/Federal Programs: **Mr. Borden**
Affirmative Action Officer: **Mr. Delengowski**
Public Agency Compliance Officer: **Mr. Delengowski**

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Policy #9322 of the Audubon Public Schools Board of Education Policy Manual.

PRIVATE:

1. Motion to move board to closed session at approximately _____ pm for the following:

Student Matter

Reconvene at approximately _____ pm.

PUBLIC PARTICIPATION:

1. Motion to adjourn meeting at approximately _____ pm.